

§340.4 Appendix B
Sample Abatement Plan or Progress Report (Non-Mandatory)

(Name), District Manager _____

Division of Occupational Safety and Health _____

Address of the District Office (on the citation) _____

[Company's Name]

[Company's Address]

Check one:

Abatement Plan Progress Report

Page _____ of _____

Citation Number(s)* _____

Item Numbers _____

Proposed Completion Date (for abatement plans only): _____ / _____ / _____

Proposed Completion Date (for progress reports only): _____ / _____ / _____

Action

1. _____

2. _____

Date required for final abatement: _____ / _____ / _____

(NOTE: For serious violations the document must be submitted under penalty of perjury. See Appendix A, above)

Signature

Typed or Printed Name

Name of primary point of contact for questions: _____
[optional]

Telephone Number (_____) _____ - _____ Ext. _____

Abatement plans or progress reports for more than one citation item may be combined in a single abatement plan or progress report if the abatement actions, proposed completion dates, and actual completion dates (for progress reports only) are the same for each of the citation items.